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October 12, 2011 (Agenda)

**October 12, 2011
Agenda Item 8**

Contra Costa Local Agency Formation Commission
651 Pine Street, Sixth Floor
Martinez, CA 94553

Green Valley Recreation & Park District Update

Dear Members of the Commission:

INTRODUCTION

In August 2008, the Commission accepted the Municipal Service Review (MSR) report for the Green Valley Recreation & Park District (GVRPD). The MSR report is available on the LAFCO website at www.conracostalafco.org. In October 2009, the Commission updated the GVRPD's SOI to coincide with District's service boundary. During the deliberations, the Commission discussed various governance and operational issues relating to GVRPD. The Commission requested that the District return to LAFCO in 24 months with a progress report on these issues. The District has provided some financial details and an outline of the District's October 12 presentation to LAFCO (attached).

BACKGROUND/DISCUSSION

GVRPD was formed in 1956 as a successor to the Cameo Acres Community Club created in 1949. The District encompasses 162± acres (400± properties) within the Town of Danville (see attached map).

The District owns and operates a swimming pool located in the Cameo Acres area and serves the surrounding areas of Danville and Alamo. GVRPD provides swim lessons, a non-competitive swim team, lifeguard training, community and social events. The pool is typically open from the end of May to the end of September each year. Services and programs are available to members, guests, residents and non-residents of the District. The GVRPD currently has a membership of over 100 families, and receives about one-half of its funding through user fees, and the other half through property and related taxes.

In conjunction with the 2009 SOI update, the Commission discussed a number of operational and governance issues as identified in the MSR report and summarized below.

Operational Issues/Recommendations

- GVRPD should consider regular review and update of its membership fees.
- The District should look for alternative sources of funding, including levying an assessment, sharing of resources and grant opportunities.
- GVRPD Board should adopt an annual budget of estimated expenses and revenues.
- The Board of Directors should conduct regular meetings at a public location, and should post meeting information on its website.
- GVRPD should consider having an independent financial audit performed on a regular basis.

In response to these issues, in July 2009, the District provided a report to LAFCO noting the following:

- In March 2009, GVRPD reviewed its fee schedule, made some adjustments and will review annually.
- The District will incrementally raise membership fees and will apply for grant funding, including \$51,000 from the Measure WW program through the East Bay Regional Park District (EBRPD).
- GVRPD is exploring facility sharing with local fire and emergency service agencies to utilize the pool and grounds as a centrally located command station for use by the Community Emergency Response Team (CERT) in the event of a major disaster.
- In December 2008, the District adopted its FY 2008-09 budget and will adopt an annual budget in a timely manner.
- GVRPD posts meeting notices and minutes on its website. In addition, the District posts meeting notices at the pool.
- The District has an agreement with the County to submit a financial audit every five years, with the next audit due in year ending 2010.

Governance Options

- Revert to a homeowners association
- Consolidate with another public agency
- Maintain the status quo

In conjunction with the 2009 SOI update, the Commission reviewed and discussed various governance options, including the following:

Private Alternatives – Various options for privatizing were discussed, including forming a homeowners association (HOA), forming a community pool association, and consolidating with another pool association. It was determined that none of these options were feasible.

Public Alternatives - In addition to the private options, several public options were explored, including the following:

1. Consolidating with the Town of Danville
2. Consolidating with EBRPD
3. Consolidating GVRPD with County Service Area (CSA) R-7
4. Consolidating GVRPD with the San Ramon Valley Unified School District (SRVUSD)

GVRPD officials and LAFCO staff previously communicated with each of the above agencies and none were interested in taking over the Green Valley pool or consolidating with GVRPD.

Subsequently, the Commission updated the GVRPD's SOI to coincide with the District's service boundary and requested that the District provide a progress report to LAFCO in October 2011.

GVRPD Board Member Blythe Soria has provided the attached financial information and an outline of the District's October 12 presentation to LAFCO. Ms. Soria will be in attendance at the October 12 LAFCO meeting to provide additional information.

RECOMMENDATION

Receive the GVRPD 2011 progress report.

Sincerely,

LOU ANN TEXEIRA
EXECUTIVE OFFICER

c: Distribution

Attachments:

1. Correspondence from GVRPD Board Member Blythe Soria
2. GVRPD boundary/SOI Map

**Green Valley Recreation and Park District
LAFCO Review
October 12, 2011**

FINANCIAL OVERVIEW	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
	Actuals	Actuals	Actuals	Budget adopted Sept. 2011
Tax Revenue	\$40,724	\$36,309	\$39,550	\$35,594
District Revenue	67,180	60,694	49,307	47,614
Total Revenues	\$107,904	\$97,003	\$88,857	\$83,208
Expenses	\$80,547	\$80,563	\$76,390	\$72,294
Non-Recurring Expenses	76,723	0	0	0
Net Surplus (Deficit)	(\$49,366)	\$16,440	\$12,467	\$10,914
Fund Balance	\$22,017	\$38,457	\$50,924	\$61,838

Recreational Programs Provided

Recreational Swimming
Fitness Classes
Swim Lessons and Swim Team Program
Adult Lap Swim
Staff Training Program
Community-Building Events

Taxpayer Benefit

A great place to go at a great price
Community Events open to all
Jobs for teens and young adults
Walk/Bike access to avoid traffic
Overflow parking for adjacent school

A Responsible District

Returning on schedule for this review
Regular/Noticed Meetings
Current Agenda and All Minutes on website
Annual Budgets Adopted
Financial Audits Completed
Full Board – All Volunteer

Green Valley Recreation & Park District and Coterminous Sphere of Influence

